

6 October 2014

**RED Capital programme –
monitoring arrangements**

**Joint Report of Lorraine O'Donnell, Assistant Chief Executive
and Ian Thompson, Corporate Director, Regeneration and
Economic Development**

Purpose of the Report

- 1 To provide Members of the Economy and Enterprise Overview and Scrutiny Committee with information on the monitoring arrangements currently in place for the RED Capital programme prior to the presentation by Andy Palmer, Head of Strategy, Programmes and Performance, Regeneration and Economic Development.

Background

- 2 The Economy and Enterprise Overview and Scrutiny Committee receives quarterly budget reports providing members with detail of the financial position for the following three major accounts maintained by the RED Service Grouping:
 - RED Revenue Budget.
 - Housing Revenue Account.
 - RED Capital Programme.
- 3 At previous meetings of the Economy and Enterprise Overview and Scrutiny Committee when considering the quarterly budget reports members have asked questions in relation to the RED Capital Programme particularly concerning how it is monitored. It was therefore thought appropriate when refreshing the committee's work programme for 2014/2015 to include an overview of the RED Capital Programme including detail of how it is monitored.
- 4 Arrangements have been made for Andy Palmer, Head of Strategy, Programmes and Performance, Regeneration and Economic Development to attend the meeting on the 6 October, 2014 and deliver a presentation focusing on:
 - Ambitions and Priorities
 - Programme make up
 - Funding

- Expenditure Profile
- Major Schemes
- Capital Request Process - MTFP5
- Management / Monitoring
- Summary

RED Capital Programme

- 5 The RED Capital Programme for 2014/2015 is currently valued at £96.581m and consists of 192 individual schemes / budgets. The Programme is fluid as a result of in year internal budgetary transfer and the securing of any external funding.
- 6 The programme is funded from the General Fund and from the Housing Revenue Account together with any external funding sources. Expenditure profiling is undertaken for each scheme with a number of schemes incurring expenditure over a 2-3 year period (sometimes longer).
- 7 There are clear mechanisms for the reporting of financial information within the RED Service Grouping consisting of monthly expenditure profiles and forecasts supplied to the Capital Programme Manager together with monthly monitoring reports produced for management and corporate finance, and quarterly monitoring reports considered by the RED Management Team. In addition Highlight Reports are provided to the Corporate Capital Programme Boards where required.
- 8 Monthly financial update reports are submitted to the Capital Programme Member/Officer Working Group (MOWG) for endorsement prior to approval by Council and both capital and revenue expenditure is reported to the Economy and Enterprise Overview and Scrutiny Committee on a quarterly basis.
- 9 Performance monitoring is a new addition to the capital programme whereby data relating to programme targets, milestones, outputs and outcomes are collected and monitored. Monthly / bi-monthly / quarterly monitoring meetings have been established with all project officers, depending on the scale of individual schemes they manage, to track and report on scheme progress and any issues arising. Programme performance reports are submitted to RED Management Team on a quarterly basis.

Recommendations

- 10 Members of the Economy and Enterprise Overview and Scrutiny Committee are asked to note and comment upon the information provided during the presentation.
- 11 That the Economy and Enterprise Overview and Scrutiny Committee continue to monitor the performance of the RED Capital Programme via the quarterly budget reports.

Background Paper(s)

Economy and Enterprise Overview and Scrutiny presentation - RED Capital Programme - 6 October, 2014.

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Appendix 1: Implications

Finance – Financial implications are detailed within the report which provides an overview of the RED capital position.

Staffing – None

Risk – None

Equality and Diversity / Public Sector Equality Duty – None

Accommodation – None

Crime and Disorder – None

Human Rights – None

Consultation – None

Procurement – Individual schemes within the programme will be at various stages of the procurement process

Disability Issues – Individual schemes within the programme incorporate DDA compliance activity where required

Legal Implications – None